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Director

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DATE: **OCTOBER 20, 2025**

TO: **CODE ADMINISTRATION CUSTOMERS AND STAFF**

FROM: **GREGG FIELDS, DIRECTOR**

SUBJECT: **INTERIOR FRAMING PERMIT**

This policy is intended to provide the necessary requirements for an interior framing permit. An interior framing permit allows customers to begin framing interior non-loadbearing walls prior to the issuance of a construction (building) permit. In addition, this permit will allow for the associated mechanical, electrical and plumbing work to be installed within the interior framing walls only. This work must not be connected to the building systems until the required inspections have been performed and approved. A wall finish (drywall) can be installed on one side of the framing; however, one side must be left open for inspection.

All plans submitted for this work are required to be signed and sealed by a Commonwealth of Virginia register design professional in accordance with the Virginia Building and Fire Code Related Laws package and the Code of Virginia section 54.1-402.

Interior framing permits may be issued for projects submitted for review and accepted by the Permit Center based on the project's related scope of work or at the discretion of the Building Official (or designee). Because this permit is issued prior to departmental plan review, the applicant shall place the following within the permit application "Project Description": "Interior framing permit - installation of interior non-loadbearing walls and associated trade work only". Applicant may proceed at their own risk with the understanding that all work performed as part of this permit is subject to change in order to comply with the current edition of the Virginia Construction Code and approved plans. If the work installed is not in compliance with code requirements, then the applicant will be required to reconstruct all work in order to comply.