

MEETING MINUTES

Alexandria Community Services Board Meeting

4850 Mark Center Dr. Alexandria, VA

Conference Room #1301

October 9, 2025 – 6:30 pm

Members Present: Mary Lyman, Chair
Mary Catherine Gibbs, Vice Chair
Brian Marvin
Michele Walz
Marjorie L. Greenberg
Mouaad Jaani
Ian Ring

Members Absent: Erica Hamilton (Unexcused)
Krista Oberlander (Unexcused)
Luisa Lancetti (Unexcused)
Lemuel Houston, Jr. (Unexcused)

Staff: Kate Garvey, Director
Federico Gutierrez, Assistant Director
D'Mitre Powell, Admin Support Supervisor

Ms. Lyman called the Board Meeting to order at 6:47 P.M.

I. EXECUTIVE SESSION

- There was no executive session.

II. PUBLIC COMMENT

- There was no public comment.

III. CONSENT ACTION ITEMS

- Approval of July 21st, 2025 and September 4th, 2025 Board Minutes. Motion by Mary Lyman, seconded by Marjorie L. Greenberg; motion carried with 100% approval.

IV. DISCUSSION ITEMS

- Kate Garvey provided the Board with a financial report regarding the CSB budget for FY2026 First Quarter YTD Actuals. Ms. Garvey highlights that the City spent \$11.5 million, a little over 22% of the annual budget of \$51.9 million. Ms. Garvey noted that personnel costs are on target at \$9.8 million and non-personnel costs remain in range at \$1.68 million.
- Ms. Garvey noted that no areas of concern have been identified but ongoing tracking of operational spending and federal funding will remain during the shutdown.

- Ms. Garvey stated that Phil Caldwell will be coming back as a contractor to assist the City's permanent supportive housing programs and budgetary work across the DCHS.
- Ms. Garvey highlighted that the City Manager has requested a 1% reduction on general funds which amount to \$600,000-\$700,000 for DCHS. In addition, Ms. Garvey stated that the City Manager has asked multiple departments in the City to collaborate on providing ways to innovate transportation services. Ms. Garvey added that this initiative will have a significant impact on older adults, children and individuals within residential services.
- Ms. Garvey noted that there is continued cooperation with local non-profits, such as the Alexandria Community Foundation, to provide food and financial assistance to families in the City who are affected by the shutdown.

V. EXECUTIVE DIRECTOR COMMENTS/CONCERNS

- Mary Lyman and Mary Catherine Gibbs recall their experience at the VACSB Conference in Roanoke, VA on 10/1-10/2.
- Ms. Lyman adds that the board is down two members and there is an open seat for someone with lived experience who themselves or a family member has interacted with the mental health system.

VI. ADJOURNMENT

- Motion to adjourn by Mary Lyman, seconded by Michele Walz, at 7:29pm.