

OATH

I do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the Commonwealth of Virginia, and that I will faithfully and impartially discharge all the duties incumbent upon me as a member of the _____ according to the best of my ability.

Signature of Appointee

This is to certify that _____ on this _____ day of _____, 20____, took and subscribed the oath required by the laws of the Commonwealth of Virginia to qualify him/her to discharge the duties as a member of the _____.

By: _____
City Clerk/Deputy City Clerk
City Clerk and Clerk of Council

Attestations of ARHA Board of Commissioners

By my below signature, I agree to the following:

1. To ensure the timely execution of a Memorandum of Understanding between ARHA and the City.
2. To ensure compliance with local, state, and federal laws and regulations, including but not limited to the Virginia Freedom of Information Act (FOIA). Including retaining legal counsel to advise on FOIA and participate in board meetings.
3. To adopt practices that require annual board and staff training(s) to enable the board and staff to undertake the work of ARHA knowledgeably and in compliance with laws and regulations.
4. To allow for City input into the hiring decisions for executive director/chief executive officer and other senior management of ARHA.
5. To ensure adoption of and compliance with personnel policies and provide appropriate oversight of ARHA staff.
6. To have an independent third-party conduct on an annual basis an audit and assessment of ARHA's finances and business operations, including but not limited to, customer relations, responsiveness, and staff capacity, and adopt the third party's recommendations regarding improvements and/or training to improve performance.
7. To establish sound, efficient, prompt, and responsive customer service and inspection and maintenance programs, reflected in updated policies and procedures.
8. To ensure that ARHA shares information in an open and timely manner with the City related to all undertakings, to provide transparency related to ARHA's work and strengthen alignment of ARHA and City housing goals. At a minimum, timely shall mean that ARHA shall enter into no agreement or contract related to a project without first briefing the ARHA Work Group, potentially in an executive session, if appropriate.
9. To ensure that Commissioners and staff who have the authority to speak for ARHA, attend the City - ARHA Redevelopment Work Group.
10. To establish a regular meeting of the board and staff with those served by ARHA, where those served are provided the opportunity to speak. Representatives of the board are expected to attend, participate, and ensure that feedback from residents is considered in ARHA operations and policy.

DATE: _____

Signature: _____