



# Traffic and Parking Board

June 23, 2025

City Hall – Alexandria, VA

Hybrid meeting will start at 7:00 PM



# Notice

The June 23, 2025, meeting of the Traffic and Parking Board is being held in the Sister Cities Conference Room on the ground floor of City Hall (301 King Street, Alexandria, Virginia, 22314) and electronically. Members of the Traffic and Parking Board and staff are participating either in-person or from a remote location through video conference call on Zoom. The meeting can be accessed by the public in-person or via Zoom.



# Welcome

## Public Hearing:

- Board will receive comments from the public in-person and via Zoom
- 3 minutes per speaker

## Three Ways to Speak:

- Via e-mail: signed up in advance
- In-person: use sign-up form at back of the room
- Via Zoom: use 'Raise Hand' feature in Zoom
  - \*9 with phone audio



# Agenda: June 23, 2025

## Welcome & Introductions

1. Deferrals and Withdrawals
2. Approval of Minutes
3. Public Discussion Period
4. Written Staff Updates & Public Hearing Follow-up

## Consent Items:

5. Parking Removal – 1500 Block of Portner Road at Slaters Lane

## Public Hearing Items:

6. Curb Cut Appeal – 202 West Myrtle Street

## Information Items:

7. Staff Updates
8. Commissioner Updates



# 1. Deferrals and Withdrawals



## **2. Approval of the Minutes**

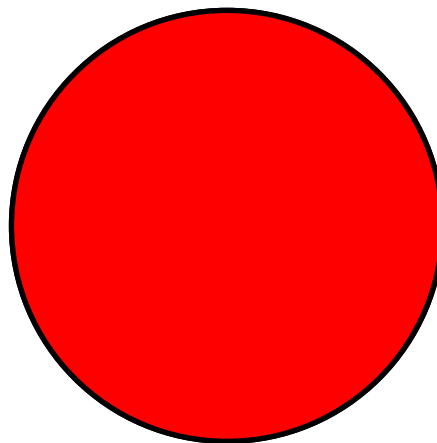


# **3. Public Discussion Period**



## 3-Minute Timer

*Announcement will sound automatically when time is up*





# **4. Written Updates & Public Hearing Follow-Up**

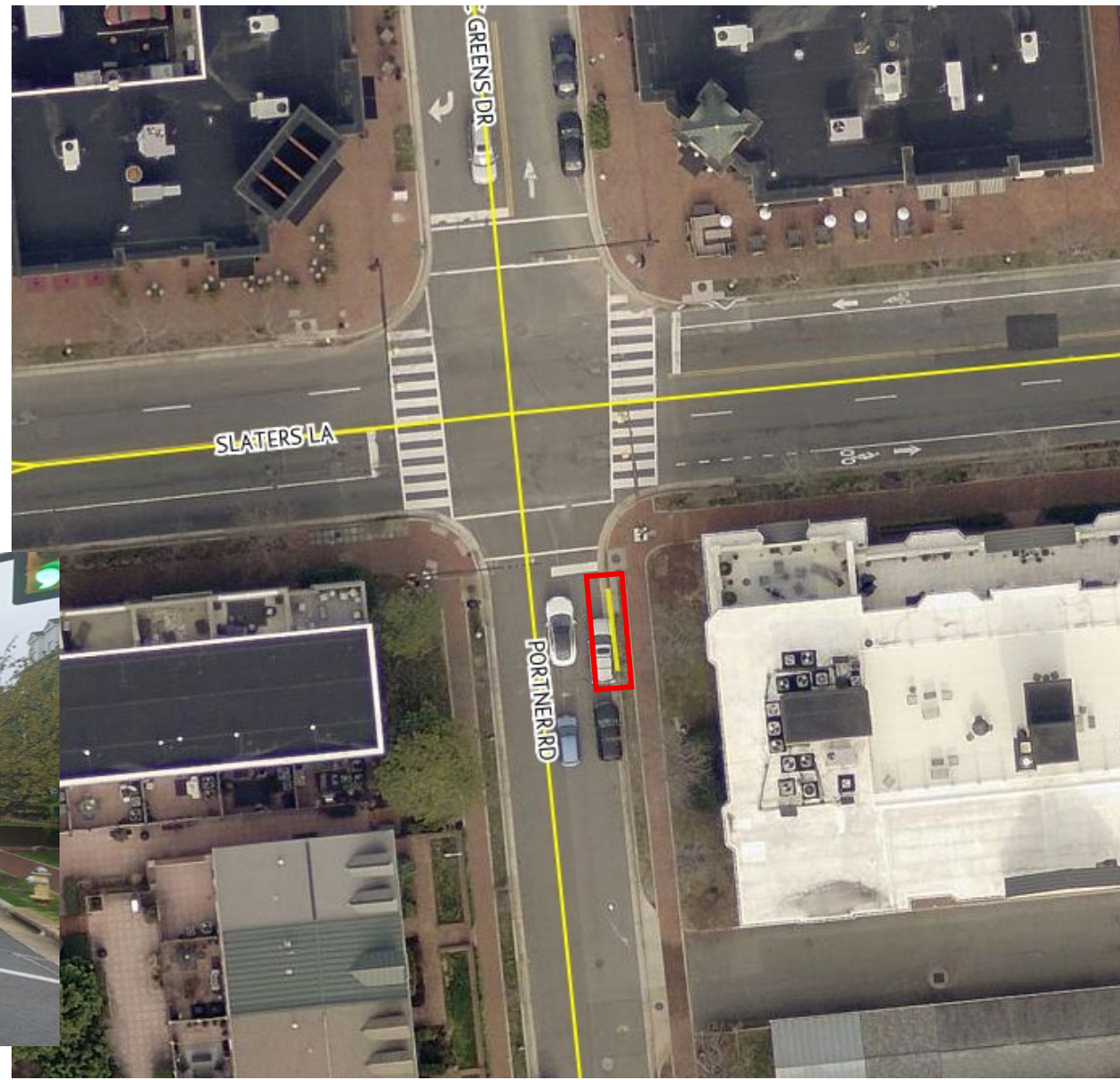


# **5. Parking Removal – 1500 Block of Portner Road at Slaters Lane**

Presenter: Max Devilliers



# Location



# Petition/Request

Reason for the Request (What are you trying to solve/address?):

**The issue is parking on the northbound side of Portner Rd. in Old Town North at Slaters Ln. The Southbound side of Portner at the same intersection has a “No Parking here to Corner” sign eliminating one parking space at Slaters Ln.**

**The northbound side of Portner needs the same restriction as that on the southbound side. I don't know why it isn't in place.**

**When a car is parked northbound right at the Slaters curb and a car is parked illegally on the southbound side ( a common occurrence), Portner is reduced to a single lane. Turns to/from Portner and Slaters is then difficult and slow, contributing to backups on Slaters Ln.**

**This is important because Slaters is a high volume street with access to the Parkway.**

Type of On-Street Parking Modification Requested:

☐ Loading Zone Removal ☐ Loading Zone Addition

☒ Parking Removal ☐ No Parking Sign Removal

☐ Parking Restriction Change (Non-RPP)

Proposed restrictions **\_Remove 1 parking space and install a :No Parking here to Corner” sign.**

Location: **\_East side of Portner Rd. at Slaters Ln.**

(Map or figure may be provided as an attachment)

Approximate number of spaces affected (assume 20 feet per space): **\_1\_**

Project Champion (Point of Contact) Information:

Name: **\_Bruce Kauffman**

Address: **\_913 Bernard St.**

**Alexandria, VA\_**

Email: **[b.kauffman598@gmail.com](mailto:b.kauffman598@gmail.com)**

Phone Number: \_\_\_\_\_



# Outreach

- Staff notified the Northeast Citizens Association of this request on June 5, 2025. As of the posting of this docket, staff had not received any feedback.



# Recommendation

That the Board recommend the Director of T&ES remove 20 feet of on-street parking on the east side of Portner Road immediately south of Slaters Lane.



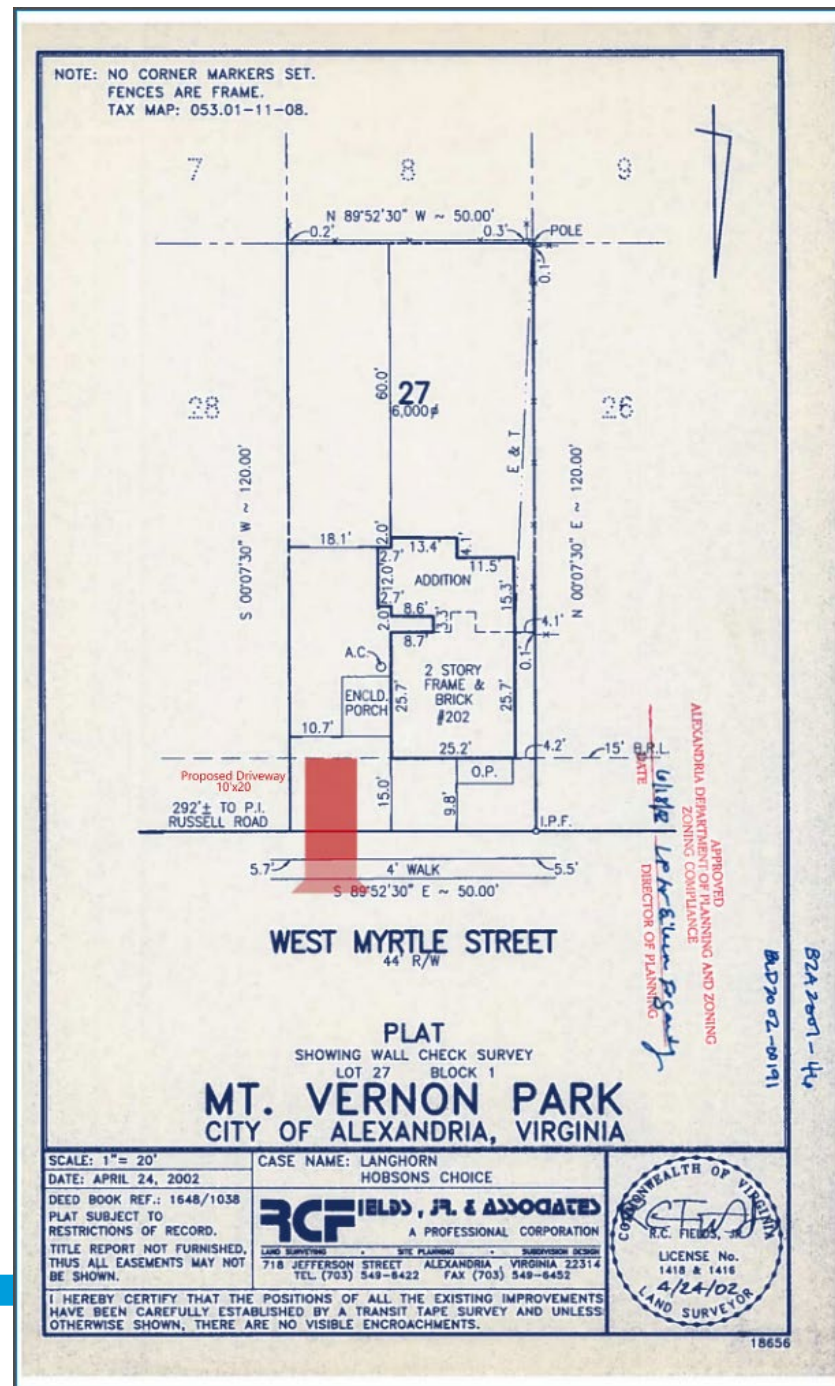
# **6. Curb Cut Appeal – 202 West Myrtle Street**

Presenters: Andre Williams and Alex Boulden





# Background





# Outreach

- As required by the curb cut process, property owners on both sides of the applicant were notified of the application. Both the applicant and the neighbor appealing the curb cut approval have been notified of the public hearing before the Board.



# Curb Cut Review Requirements

## (City Code Sec 5-2-14)

- The Director of T&ES or any designated agent, shall approve the permit application and issue a written permit only when the following is found:
  1. That the location and operation of the curb cut will not interfere unreasonably with vehicular and pedestrian traffic, the demand and necessity for parking spaces, and means of ingress and egress to and from adjacent properties.2)
  2. That the health, welfare and safety of the public will not be impaired unreasonably by the curb cut.
  3. That the curb cut is of adequate width under existing conditions and circumstances.
  4. That the plans submitted comply with the standard specifications...
  5. That the costs of construction have been paid for by the applicant if the work on the curb cut is to be done by the city or a contractor employed by the city...
- Staff review found all criteria were satisfied.
- Impacts to private property, such as tree impacts, are not included in the criteria to be considered.



# Objection

APPLICATION FOR NEW CURB CUT  
OR TO WIDEN EXISTING CURB CUT 4 FEET OR MORE

Curb Cut Street Name: W. Myrtle Street

Adjacent property owners have five (5) calendar days from receipt of this notification to express an objection to the proposed curb cut, either on this form or in writing, to the Director of Transportation & Environmental Services.

PROPERTY OWNERS ACKNOWLEDGEMENT

Objection: Yes ☒ No ☐

Property Owner Name: CLAUDIA SMIGRO Address: 200 W. MYRTLE ST.

Mailing Address (if different from adjacent property where curb cut is requested):  
ALEXANDRIA VA 22301.

Property Owner Signature: [Signature] Date: MARCH 14, 2025

If objecting, give reason:  
1. ADVERSELY AFFECTS MY PROPERTY VALUE.  
2. NOT IN ACCORDANCE WITH DRIVEWAY DIRECTIONAL PLACEMENTS ON STREET.  
3. 202 W. MYRTLE ST. FALLS WITHIN THE HISTORIC-DESIGNATED ROSEMONT NEIGHBORHOOD. AS DRAWN, THE

Objection: Yes ☒ No ☐

Property Owner Name: \_\_\_\_\_ Address: \_\_\_\_\_

Mailing Address (if different from adjacent property where curb cut is requested): \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If objecting, give reason:  
→ PROPOSAL INCLUDES CUTTING DOWN A HEALTHY, MATURE FLOWERING CHERRY TREE 35+ YEARS OLD, IN EXCESS OF 15" IN DIAMETER. AMPLE SPACE EXISTS ON THEIR LOT TO RELOCATE THE PROPOSED DRIVEWAY/CURB CUT, THUS ELIMINATING CUTTING DOWN THE TREE.

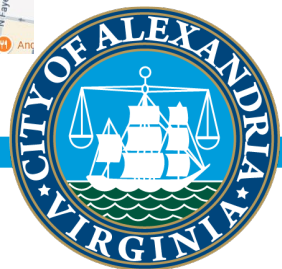
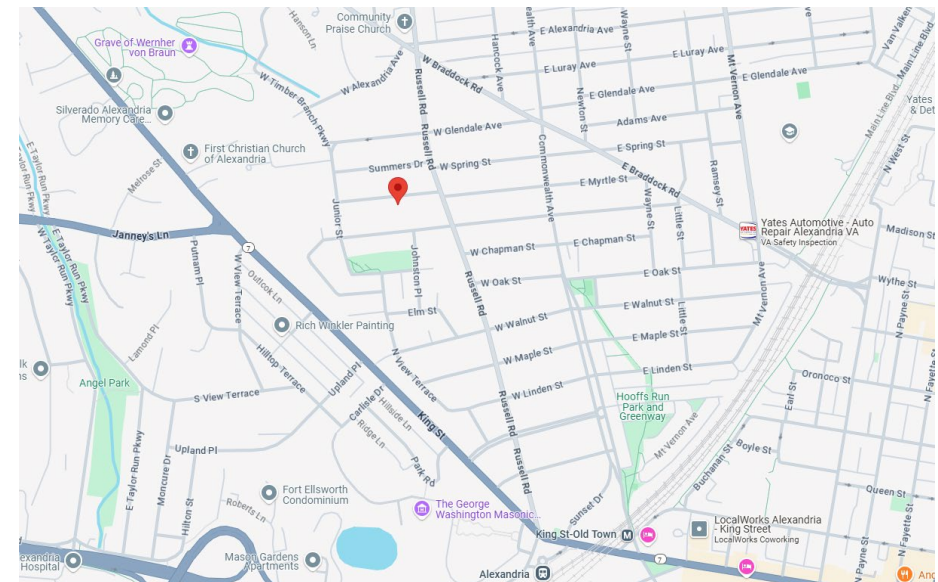
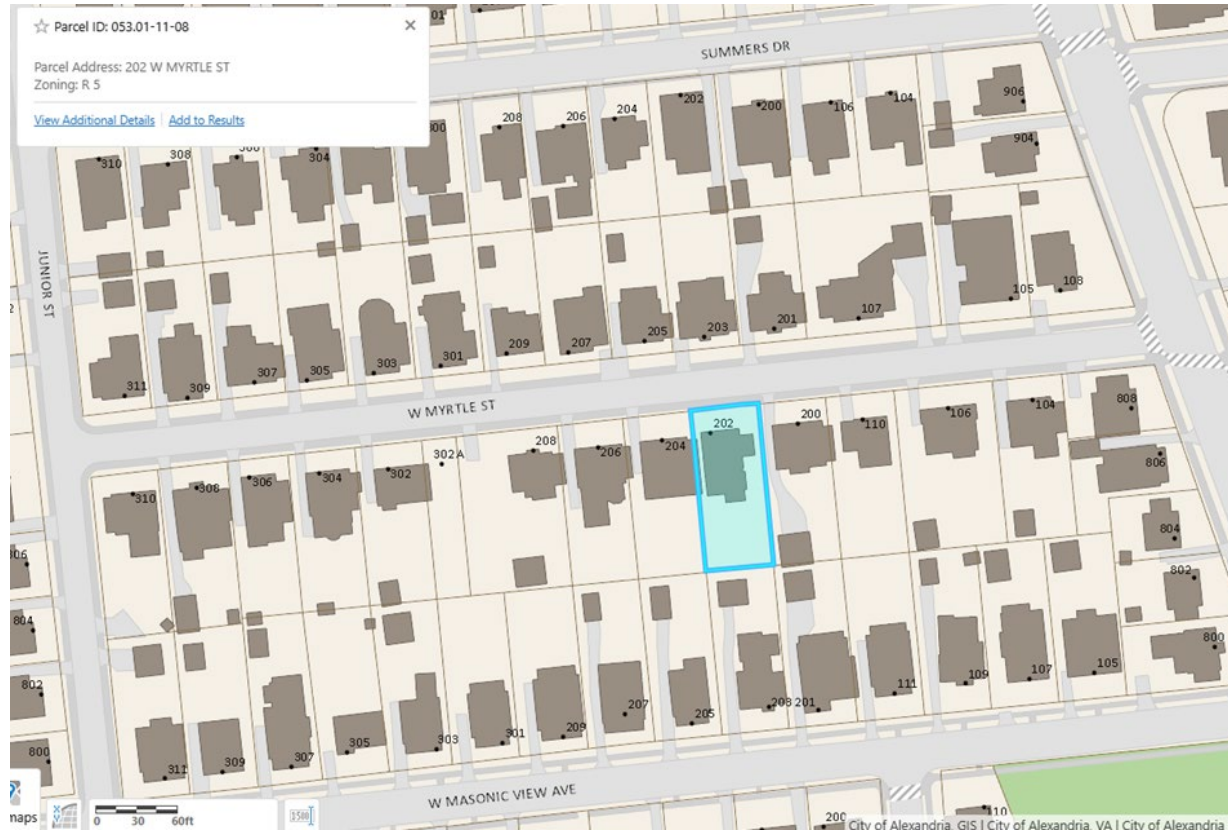
IF ALEXANDRIA IS ~~THE~~ INDEED "TREE CITY USA," THIS TREE MUST BE PROTECTED.

THANK YOU





# Location



# Appeal

**DELIVERED BY HAND:** April 16, 2025

Andre S. Williams, Permits Manager  
City of Alexandria  
Department of Transportation and Environmental Services  
4850 Mark Center Drive  
Room 2013  
Alexandria, VA 22313

Re: 202 W Myrtle Street – New Curb Cut Approval Letter  
Application CRB2025-00008

Dear Mr. Williams,

Please consider this Letter of Appeal, timely filed within the 15-day deadline from the date of the decision, April 10, 2025.

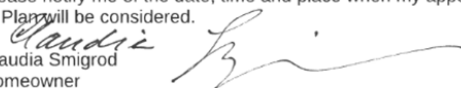
Reasons for appeal:

1. The major issue of my objection is removal of the tree situated on the property, slated for removal due to the new curb cut. No mention of the tree removal objection is sited in factors 1-5 of the approval letter.
2. As stated in my objection, the tree is approximately 35 + years old, 15" in diameter. Rosemont is officially designated as a Historic Neighborhood.
3. I was told that the City Arborist would do a site visit to inspect the location of the tree. There was no on-site inspection. The submitted plat was the basis of consideration for approval. The plat contains no evidence of the heritage tree.
4. As noted in my objection, three additional trees, located at 106, 200 (my house) and 206 have been maintained by the City of Alexandria. Each tree is approximately the same distance from the street as the tree at issue.
5. I was informed by the your office (via phone call: April 15, 2025) that the definition of a city tree is one located between the sidewalk and the street. The sidewalk in this block of West Myrtle Street directly abuts the street.

Proposed Modification of Plan:

Modify submitted site proposal: slightly shift proposed driveway and accompanying curb cut to the west, thus preserving the tree while providing the homeowner with the desired driveway. As noted in the submitted drawing, ample space exists for this minor modification.

Please notify me of the date, time and place when my appeal and proposed Modification of Plan will be considered.

  
Claudia Smigrod  
Homeowner  
200 West Myrtle Street  
Alexandria, VA 22301

City of Alexandria: "Tree City USA"  
National Arbor Day Foundation & National Association of State Foresters



# Recommendation

That the Board deny the appeal and affirm the Director's approval of the curb cut application.



# 7. Staff Updates



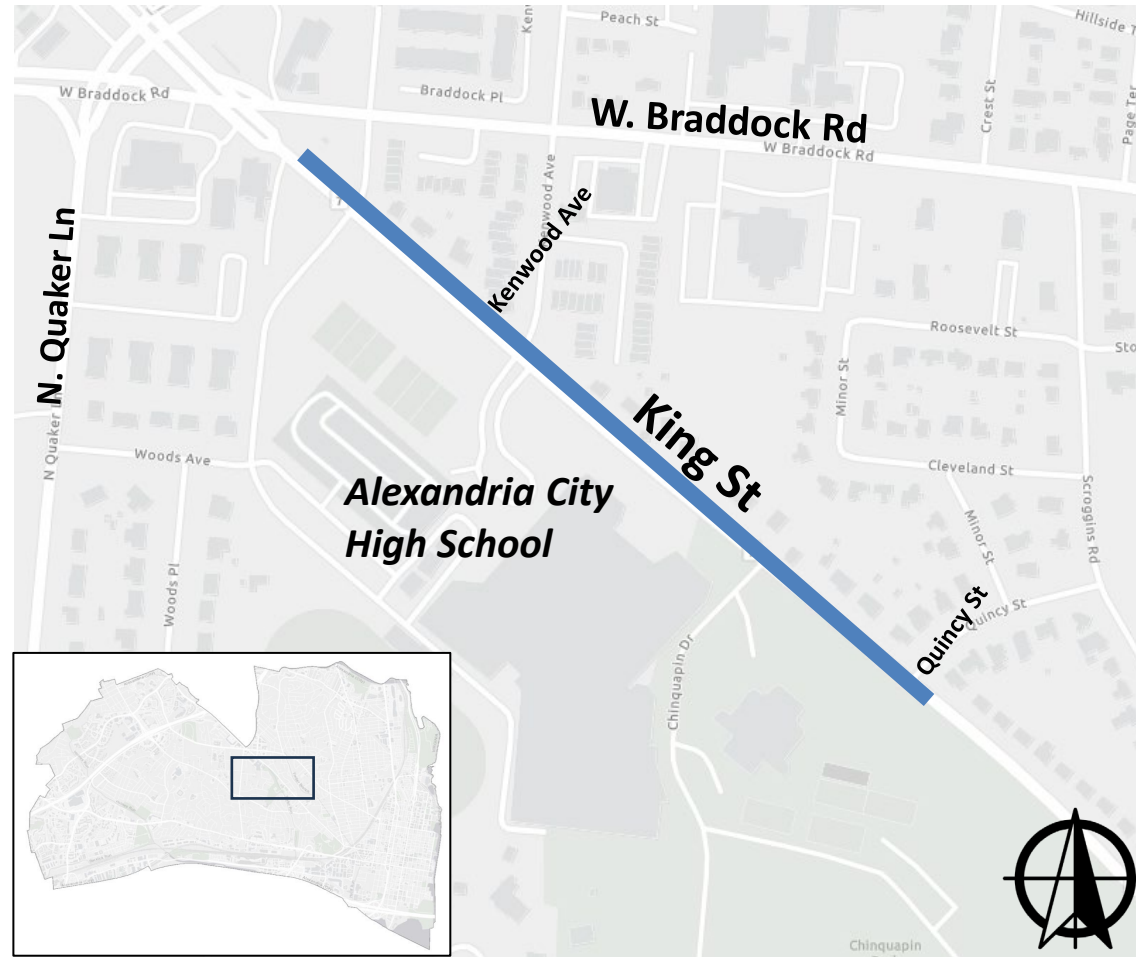
# **7. King Street Access & Safety Improvements Study at Alexandria City High School**

Presenter: Sara Brandt-Vorel, Principal Planner





# Project Location



# Project Need



VTrans & PBSAP safety issues identified by the state.



The 2021 Alexandria Mobility Plan identifies study area as priority bicycle gap location in the City.

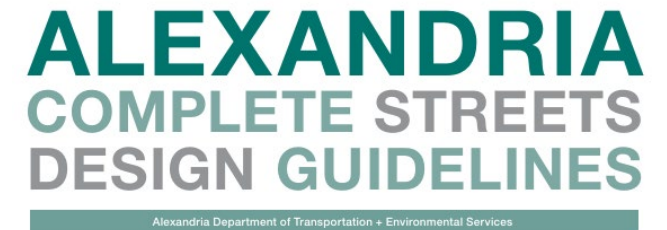


A 2023 Safe Routes to School walk audit identified a number of opportunities to increase the safety of students walking and biking to school.



# Project Goal

Identify improvements that enhance the day-to-day operations and safety of all roadway users and can be implemented in a short time period.





# Observed Challenges



School Pick-Up & Drop-Off



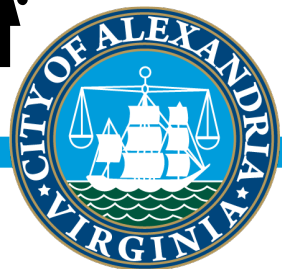
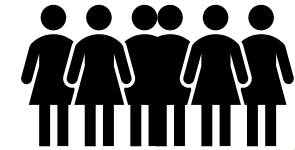
Vehicle Backups



Pedestrian Crossings

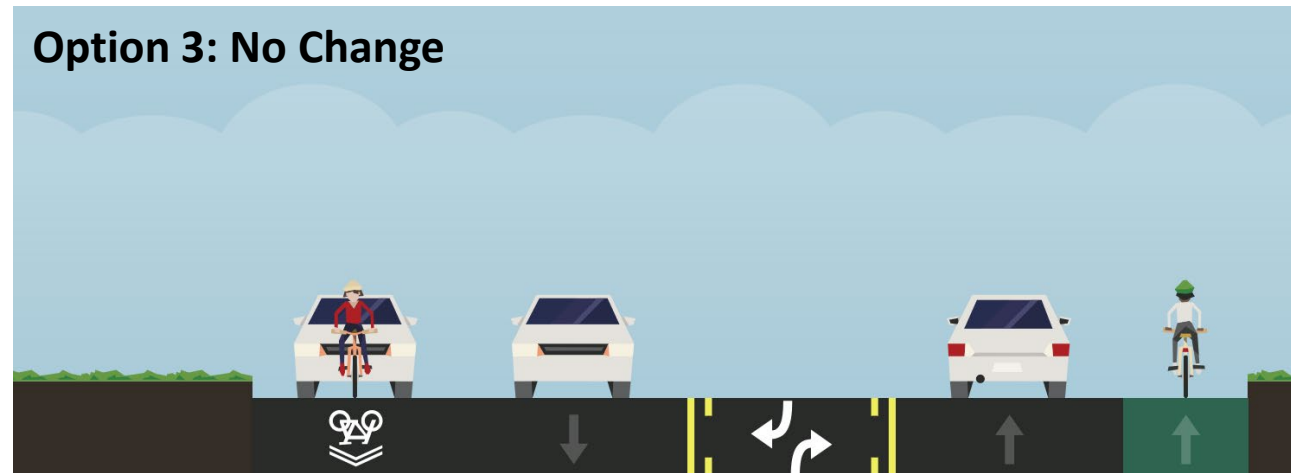
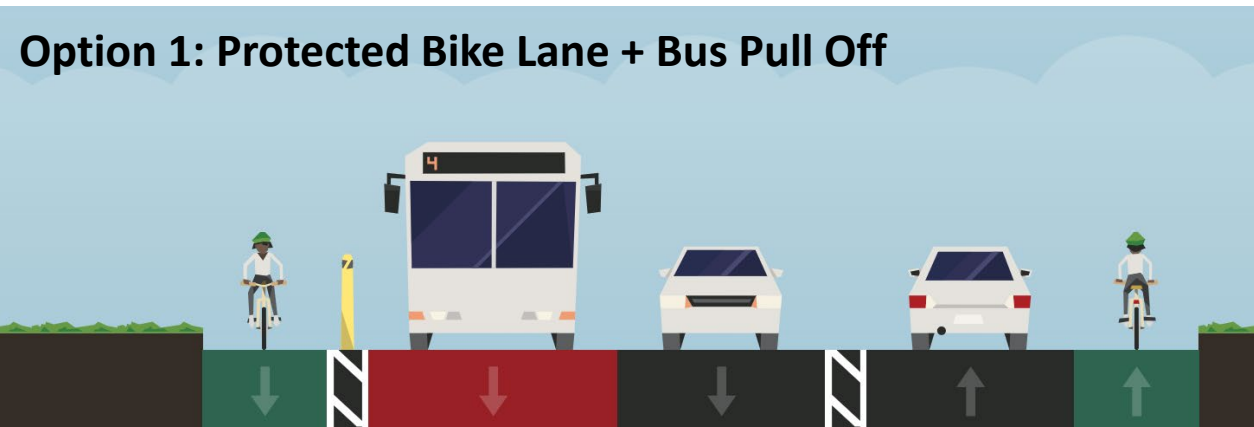


Crowded Sidewalks



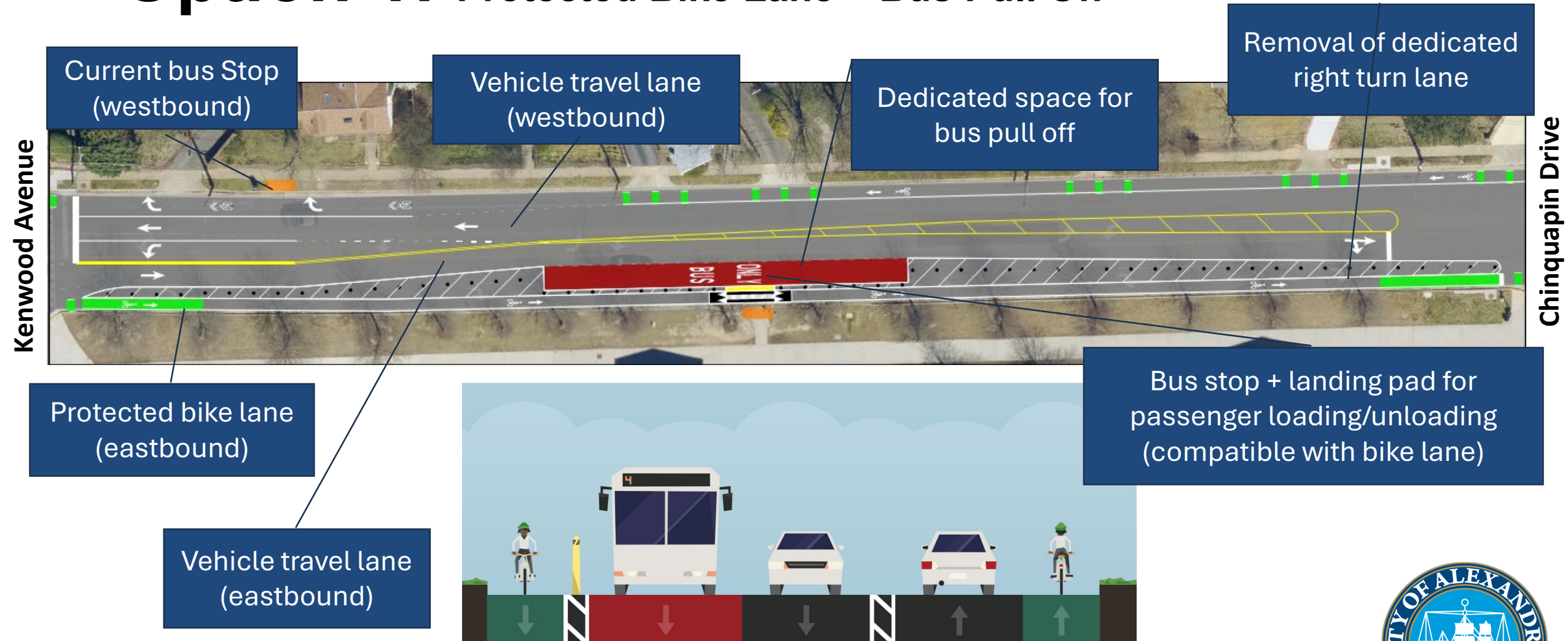
# Concepts

Between Kenwood Avenue and Chinquapin Drive

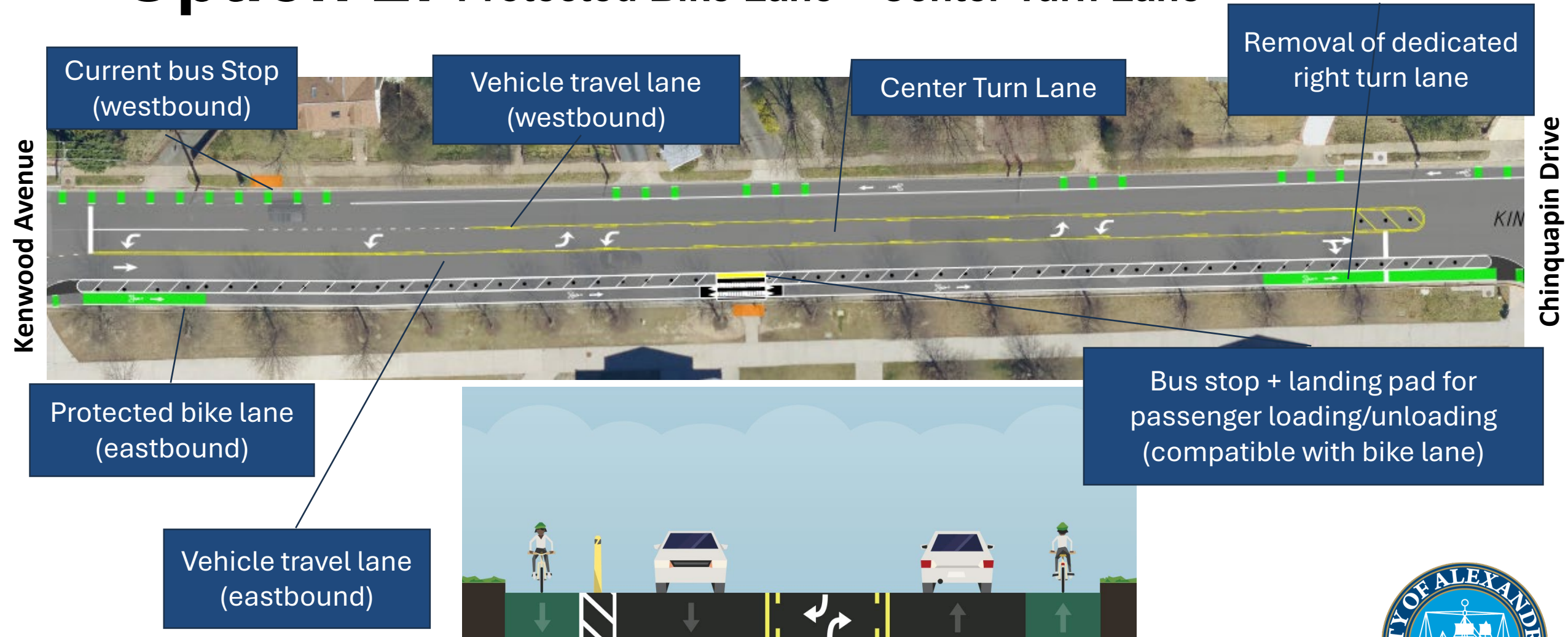




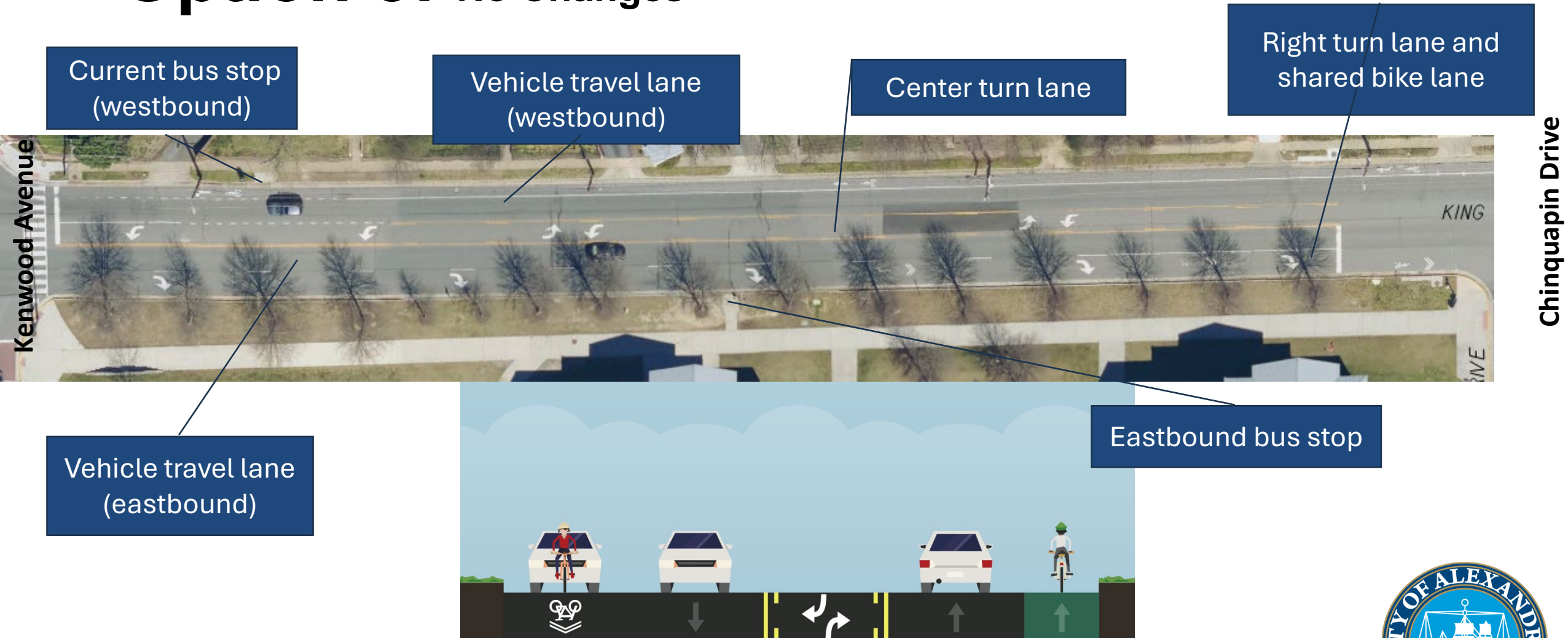
# Option 1: Protected Bike Lane + Bus Pull Off



# Option 2: Protected Bike Lane + Center Turn Lane



# Option 3: No Changes





# Additional Corridor Treatments

Radford  
Street

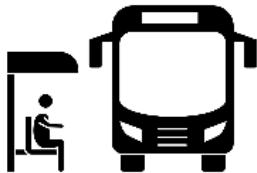
Kenwood  
Avenue



Chinquapin  
Drive



High Visibility  
Crosswalk



Consolidated Bus  
Stops



Leading  
Pedestrian  
Intervals



Traffic Signal  
Adjustments



# Upcoming Activity

## Identify Preferred Design

July 23: Announce preferred design

## Implementation

Fall/Winter 2025

## Community Input

June 3 - July 3

## Traffic & Parking Board

July 28: Public Hearing & Consideration



## 8. Commissioner Updates



**Next Meeting: July 28**

