City of Alexandria, Virginia
Commission on Information Technology

September 26, 2024 IT Commission Meeting Minutes (VIRTUAL)
7:00 – 8:30 PM

In attendance: Ricardo Alfaro, Sara Crifasi, Steve Davidson (virtual), Jay Chauhan, Catherine Page, Elizabeth Hoover, Emily Dillard, Rhonda Syler

City Staff: Stacey Campbell, Bryan Smith, Steve Chozick, Patrick Eze

Others: Tom Van Antwerp, Donna Turnage Spencer

1.   **Call to Order**

2.   **Minutes**

(a) Approval of the August 28, 2024 meeting minutes

No vote on minutes since we don't have quorum.

A few edits were proposed. They were all approved and minutes will be updated accordingly.

3.   **Administrative Discussion**

- Proposed Meeting Schedule (Tentative)
    - Wednesday, October 16
    - Wednesday, November 20
    - Wednesday, December 18
    - Wednesday, January 15
    - Wednesday, February 19
    - Wednesday, March 19
    - Wednesday, April 16
    - Wednesday, May 21

Next meeting confirmed for October 16.

4.   **Annual Report and Priorities 2024-2025 Memo**

We don't have quorum to vote on it. We will ask for an extension until our next meeting.

Discussion about the memo, several requested edits were made.

Open Data resolution will go in front of City Council on October 22, minimal changes were made by the City Attorney's office.

5.   **Cybersecurity Awareness Event**

Date: Saturday, October 26, 2024 - 10:00AM - 12:00PM

Venue: Del Pepper Community Center

POC: Steve Davidson

Conversation about marketing materials and audiovisual setup.

6. **Adjournment at 8:00 pm. The next meeting is October 16.**