

# Alexandria Electoral Board

## Meeting Minutes

July 31, 2024  
9:30 am  
132 N. Royal St., Suite 100

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Chairman Powers called the July 31, 2024, meeting to order at 9:30 a.m. Present were the three members of the Alexandria Electoral Board (Jack Powers, Bruce A. Brown, and Tom Fulton); the General Registrar (Angie Maniglia Turner); the Elections Manager (Mark Hirschman); and two city employees (Shawn Lassiter of the City Attorney's Office and Alethea Predeoux of the City Manager's Office).

### **Previous Minutes**

Mr. Fulton moved to approve the minutes from the June 17 meeting and the June 19 and 24 canvass meetings; Mr. Brown seconded the motion, and it passed unanimously.

### **Election Office Report**

Ms. Maniglia Turner updated the Electoral Board on the office's registration numbers, campaign finance reports, and election preparations.

### **Election Officers**

Ms. Maniglia Turner presented the Board with additions and deletions to the list of appointed election officers. Mr. Fulton moved to approve the election officer appointment list; Mr. Brown seconded the motion, and it passed unanimously.

### **ADA Compliance Confirmation**

Mr. Fulton made a motion for the Secretary of the Board to confirm the following:

1. All polling places in Alexandria City have been assessed for accessibility using an Americans with Disabilities Act (ADA) checklist provided by the Virginia Department of Elections (ELECT).
2. The ADA checklist for each polling place has been filed and will be maintained within the records of the local electoral board in accordance with the Virginia Freedom of Information Act.
3. Pursuant to §24.2-310(C), all polling places in Alexandria City are currently compliant with the requirements of the ADA (§42 USC 12132), the Voting Accessibility for the Elderly and Handicapped Act (§52 USC 20102), and the Virginia with Disabilities Act (§51.5-1 et seq.).

Mr. Brown seconded the motion, and it passed unanimously.

### **Election Calendar for the General Election on November 5, 2024**

Ms. Maniglia Turner proposed extended hours for early, in-person voting. The extended hours were included in a separate attachment to the General Registrar's report. Mr. Fulton made a motion to approve the recommended hours. Mr. Brown seconded the motion, and it passed unanimously. Full hours will be posted on the Office of Election's website.

### **Potential to Add Beatley Library as a Satellite Voting Location for Primary Elections**

Ms. Maniglia Turner prepared a budget analysis on the potential of adding Beatley Library as a satellite voting location for all future primary elections. Mr. Fulton made a motion to forward the analysis to the City Council. Mr. Brown seconded the motion, and it passed unanimously. The Electoral Board recommends the addition of Beatley Library as a satellite voting location with the text of the ordinance stating that dates and hours are to be determined by the Electoral Board. The Board also recommends that the new City Council vote on the ordinance after being sworn into office in January 2025.

**Closed Session**

At 12:21 p.m. Mr. Fulton made a motion to go into closed session for the purpose of discussing personnel matters pursuant to the Virginia Freedom of Information Act (VA Code § 2.2-3711 (34)). Mr. Brown seconded the motion, and it passed unanimously.

At 12:39 p.m. Mr. Fulton made a motion to reconvene in open session. Mr. Brown seconded the motion, and it passed unanimously. Each member affirmed that to the best of their knowledge, only business matters related to personnel matters were discussed in closed session and no votes were taken in the closed session.

**Future Board Meetings**

The board scheduled the following meetings:

Tuesday, September 17 – 9:30 am                      Board Meeting

At 12:40 p.m., Mr. Fulton moved to adjourn the Board meeting, Mr. Brown seconded the motion, and it passed unanimously.



Bruce Brown  
Secretary



Jack Powers  
Chair



Tom Fulton  
Vice-Chair