

# Circuit Court of Alexandria, Virginia

Judges  
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[www.alexandriava.gov/CircuitCourt](http://www.alexandriava.gov/CircuitCourt)

## 2025 Circuit Court of Alexandria Calendar

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### A. GENERAL INFORMATION

#### **HOLIDAYS and EARLY CLOSURES in 2025**

January 1 (Wednesday)	New Year's Day
January 20 (Monday)	M.L. King, Jr. Day and Presidential Inauguration
February 17 (Monday)	George Washington Day
May 12-16 (Monday-Friday)	Judicial Conference (Court is not in session; Court offices are open)
May 26 (Monday)	Memorial Day
June 19 (Thursday)	Juneteenth
July 4 (Friday)	Independence Day
September 1 (Monday)	Labor Day
October 13 (Monday)	Indigenous Peoples Day
November 4 (Tuesday)	Election Day (state holiday)
November 11 (Tuesday)	Veterans Day
November 26 (Wednesday)	Court closes at 12:00 p.m.; Courts IT is open all day
November 27 (Thursday)	Thanksgiving
November 28 (Friday)	City holiday
December 24 (Wednesday)	City holiday
December 25 (Thursday)	Christmas

#### **INCLEMENT WEATHER AND EMERGENCY CLOSURE POLICY**

**Circuit Court** will be closed when the City Government (not Alexandria City Public Schools) is closed or when the City Government is two (2) or more hours late in opening due to inclement weather or emergency. For updates, refer to the City's website at [www.alexandriava.gov](http://www.alexandriava.gov) or call the City Employee Hotline at 703.746.4636.

**QUESTIONS?** Call Judges' Chambers at 703.746.4123. Telephone hours are 8:30am to 1:00pm, and 2:00pm to 4:00pm. Closed for lunch from 1:00pm to 2:00pm

**WEBSITE** Civil and criminal local procedures, including deadlines and available trial dates for criminal trials, are posted on the Court's website at [www.alexandriava.gov/CircuitCourt](http://www.alexandriava.gov/CircuitCourt).

**B. CIVIL CALENDAR**

**1. APPEALS – SELECTION OF TRIAL DATES**

**Location** 4<sup>th</sup> floor lobby

**Date/Time** 9:00 a.m. on the 2<sup>nd</sup> Monday of the month (unless that date is a holiday).

**Civil cases appealed from General District Court or Juvenile & Domestic Relations District Court** are scheduled for a Selection of Trial Date hearing in Circuit Court.

To avoid coming to Court: Counsel may call Judges’ Chambers’ (703.746.4123) prior to hearing together on the same telephone call to select the trial date (and then file a signed Uniform Pretrial Scheduling Order).

**2025 - SELECTION OF TRIAL DATE HEARINGS**

January 13	May 12	September 8
February 10	June 9	October 14 (Tuesday)
March 10	July 14	November 10
April 14	August 11	December 8

**2. MOTIONS DAYS**

**Location** Remote hearings only (no in-person hearings on Motions Day)

**Date** 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month

Refer to the Court’s website at [www.alexandriava.gov/CircuitCourt](http://www.alexandriava.gov/CircuitCourt) > scroll to “Motions Day” sections for additional information regarding Civil Motions Days, including filing deadlines, etc.

**2025 - CIVIL MOTIONS DAYS**

January 8	May 7 (1 <sup>st</sup> Wednesday)	September 10
January 22	May 28	September 24
February 12	June 11	October 8
February 26	June 25	October 22
March 12	July 9	November 12
March 26	July 23	Nov. 26 (Court closes at 12:00pm)
April 9	August 13	December 10
April 23	August 27	(no court on 12/24/2025)

**3. STATUS CONFERENCES** (scheduled by the Court to discuss service or set a trial date)

**Location:** Telephone call only (no in-person hearings)

**Counsel shall call Judges’ Chambers 703.746.4123**

Counsel are encouraged to call immediately upon receiving the status conference notice (no need to wait until the status conference date)

**Date** 2<sup>nd</sup> Monday of the month (if not a holiday)

**2025 – STATUS CONFERENCES**

January 13	May 12	September 8
February 10	June 9	October 14 (Tuesday)
March 10	July 14	November 10
April 14	August 11	December 8

**B. CIVIL CALENDAR (continued)**

**4. TERM DAY** (scheduled by counsel to set a trial date)

**Location** 4<sup>th</sup> floor lobby

**Date/Time** 9:00 a.m. on the 2<sup>nd</sup> Monday of the month (unless that date is a holiday)

To avoid coming to Court: Counsel may call Judges' Chambers' (703.746.4123) prior to hearing together on the same telephone call to select the trial date (and then file a signed Uniform Pretrial Scheduling Order).

**2025 - TERM DAY HEARINGS**

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January 13	May 12	September 8
March 10	July 14	November 10

**5. UNCONTESTED 9:00 A.M. DOCKET**

**Location** 4<sup>th</sup> floor courtroom

**Date/Time** 9:00 a.m. once or twice a month

**To schedule:** File all documents, and then call Judges' Chambers (703.746.4123) at least three (3) weeks in advance of the hearing date. Additional guidance and specific deadlines are posted on the Court's website at [www.alexandriava.gov/CircuitCourt](http://www.alexandriava.gov/CircuitCourt) > scroll to "Uncontested 9:00 a.m. docket".

**2025 -UNCONTESTED 9:00 A.M. HEARINGS in 2025**

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January 10	May 9	September 12
January 24	May 30	September 26
February 14	June 13	October 10
February 28	June 27	October 24
March 14	July 11	November 14
March 28	July 25	(11/28: court closed)
April 11	August 15	December 12
April 25	August 29	(12/26: no docket)

**C. CRIMINAL CALENDAR**

**1. COMMONWEALTH DAY** (scheduled by counsel to set a trial date)

**Location** 4<sup>th</sup> floor courtrooms

**Date/Time** 10:00 a.m. on Thursdays

**Regular CW Day** (2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> Thursdays of the month) – All substantive and non-substantive matters lasting two hours or less; two or three judges assigned to the docket.

**First Thursday of the month** – Time sensitive and non-substantive matters only; limited to one hour or less; only 1 judge assigned for the First Thursday docket.

**Matters lasting over two hours** – docket for a set-date to schedule a date-certain.

**2025 Regular CW Days**

**2025 First Thursdays (1 hour or less)**

**Up to 2 hours**

**Time-sensitive, non-substantive matters (1 judge)**

January 9, 16, 23, 30	January 2
February 13, 20, 27	February 6
March 13, 20, 27	March 6
April 10, 17, 24	April 3
May 8, 22, 29 <u>Court is closed on May 15</u>	May 1
June 12, 26 <u>Court is closed on June 19</u>	June 5
July 10, 17, 24, 31	July 3
August 14, 21, 28	August 7
September 11, 18, 25	September 4
October 9, 16, 23, 30	October 2
November 13, 20 <u>Court is closed on Nov. 27</u>	November 6
December 11, 18 <u>Court is closed on Dec. 25</u>	December 4

**2. GRAND JURY**

**Location** 4<sup>th</sup> floor courtroom

**Date/Time** 9:00 a.m. on the 2<sup>nd</sup> Monday of the month except if that date is a holiday or the judges are away for the May Judicial Conference.

**2025 Grand Jury Dates (\*new GJ)**

January 13 *	July 14 *
February 10	August 11
March 10 *	September 8 *
April 14	October 14 (Tuesday)
May 19 * (3 <sup>rd</sup> Monday)	November 10 *
June 9	December 8

**3. TRAFFIC AND MISDEMEANOR APPEALS DOCKET (TMAD)**

**Location** 4<sup>th</sup> floor courtrooms

**Date/Time** 9:00 a.m. on the 3<sup>rd</sup> Tuesday of the month except if that date is a holiday.

**2025 TMAD Dates and docketing deadlines**

January 21	July 15
February 18	August 19
March 18	September 16
April 15	October 21
May 20	November 18
June 17	December 16