

City of Alexandria, Virginia
Commission on Information Technology

March 21, 2024 IT Commission Meeting Minutes
7:00 – 8:30 PM

In attendance: Ricardo Alfaro, Sara Crifasi, Brandon Mosoriak, Timothy Casey, Stephen Morris, Steve Davidson, Jay Chauhan, Rhonda Syler, Heather Barrows (remote)

City Staff: Steve Chozick, Stacey Campbell, Bryan Smith, John Crites (remote), Patrick Eze (remote), Hillary Orr, Josh Schacht

1. Call to Order

2. Closed Session

- Motion to move into closed executive session to discuss prospective competitive procurement where a public meeting would compromise the City's bargaining position. (approved unanimously)

3. Approval of February 28, 2024 Minutes (unanimous approval)

4. Announcement, Meetings Schedule and Projects

(a) Meeting Schedule

- Thursday, April 18, 2024
- Thursday, May 16, 2024
- Thursday, June 20, 2024
- Thursday, July 18, 2024
- Thursday, August 15, 2024

SM: Can we vote on changing a particular meeting to a different date?

RA: Yes, this can be done. We can also send a Doodle out to choose a date.

5. Alexandria Smart Mobility Presentation (Josh Schacht)

- SD: Re: performance monitoring, performance of what? JS: Examples are monitoring of snow removal teams, equity of scooter distribution, Vision Zero.
- TC: Do the sensors pick up audio? JS: The current sensors do not.
- TC: Will data be made public? JS: We are looking into this.
- JC: What are our future plans? Select a vendor? JS: The goal is to put sensors at more spots, take the most accurate vendor and scale it up.
- SD: Are there industry-wide data standards in the bus and scooter industries? JS: Yes, there are facilitated industry-wide data standards.
- SM: Can data be tied to enforcement, for example parking enforcement? JS: Yes, it can. We are currently not looking at this.
- RA: How are we keeping all this data safe? JS: There is collaboration with City IT that data is housed in an existing database, not a one-off. Working with City Attorney on video storage for safety and FOIA concerns.
- RA: What is the guidance/policy around data retention, recognizing individuals in the video, privacy concerns. JS: Historically we don't save that data. Many vendors anonymize the data.
- RA: What frequencies are being used on the spectrum? JS: USDOT worked with FCC to specify a band specifically for connected vehicles.

- RA: Has there been collaboration with other City bodies from an economic standpoint? JS: We have worked with AEDP, are open to present to other groups.
- RS: what has been the biggest challenge? JS: Various definitions of smart mobility, quickly shifting industry and vendors.
- JC: How does AI tie into smart mobility? JS: Chat bots for relationships with the community, recognizing pedestrian behavior, autonomous vehicles.

6. Public Outreach Update: Cybersecurity Awareness Event (Steve Davidson)

- Target audience: seniors and youth
- Theme: preparing for a career and for life
- Potential topics: Scams and fishing, misinformation, privacy, password hygiene, smart devices.
- TC: Is targeting the seniors and the young potentially turning off either one?
- HB: Take out 'career' part, focus on life overall.
- Venue? Refreshments? RA: take this offline
- TC: Go to a farmer's market or something similar?
- SM: Produce a flyer to hand out via school system?
- Coordinate with City CISO and Computer Core.
- QR code to utilize the Commission's web site.
- John Crites: ACPS uses Common Sense Media training with students. Possibly target seniors in assisted-living and senior-age communities?

7. Adjournment by unanimous approval at 9:00pm. The next meeting is scheduled for April 18, 2024.