

**City of Alexandria, Virginia**  
**Commission on Information Technology**

**February 15, 2024 IT Commission Meeting Minutes**  
**7:00 – 8:30 PM**

In attendance: Ricardo Alfaro, Sara Crifasi, Brandon Mosoriak, Steve Davidson, Rhonda Syler, Heather Barrows, Elizabeth Hoover (remote), Christopher Harris (remote), Heather Wojton (remote)

City Staff: Steve Chozick, Stacey Campbell, Bryan Smith, Patrick Eze (remote)

1. **Call to Order**
2. **Closed Session (unable to hold closed session due to their being no quorum)**
3. **Approval of January 18, 2024 Minutes (unable to vote on approval due to their being no quorum)**
4. **Announcement, Meetings Schedule and Projects**

**(a) Meeting Schedule**

- Thursday, February 15, 2024
- Thursday, March 21, 2024
- Thursday, April 18, 2024
- Thursday, May 16, 2024
- Thursday, June 20, 2024
- Thursday, July 18, 2024
- Thursday, August 15, 2024

**5. Public Outreach Update: Cybersecurity Awareness Event**

- Steve Davidson will be leading the effort for the next event in October 2024.
- Conversation around what/who the event will be for: youth, underserved communities, seniors, artificial intelligence.
- RA: The Commission's webpage has a link to 'resources' that could be used to post PDF packages of information if needed.
- SC: Make sure to get the City's communications team involved as soon as possible.
- SD: more to come in future meetings.

**6. A.I Committee Speaker Series**

Andrew Wheeler  
Director of the Office of Regulatory Management

Remarks/discussion of Governor Youngkin's Executive Order on Artificial Intelligence.

7. **Adjournment at 8:45 pm. The next meeting will be a remote closed session on February 28, 2024.**