



## Planning Commission 2024-2025 Public Hearing Schedule and Filing Deadline (Non-Development Requests)

The Planning Commission Public Hearings are typically held on the first Tuesday of the month at 7:00 p.m., unless otherwise noted.

Recommended Submission Date for Completeness Review	Deadline for Submission of a Complete Application	Planning Commission Hearing Date & Time			City Council Hearing Date & Time			Public Notice Period <small>Time period in which legal notice of the hearing must be posted and sent.</small>
3/11/2024	3/26/2024	Tuesday	6/4/24	7:00 p.m.	Saturday	6/15/24	9:30 a.m.	5/15/24-5/25/24
4/3/2024	4/18/2024	<b>Thursday</b>	<b>6/27/24</b>	7:00 p.m.	<b>Tuesday</b>	<b>7/2/24</b>	7:00 p.m.	6/6/24-6/17/24
The Planning Commission and City Council are in recess during the month of August								
6/12/2024	6/27/2024	<b>Thursday</b>	9/5/24	7:00 p.m.	Saturday	9/14/24	9:30 a.m.	8/15/24-8/26/24
7/8/2024	7/23/2024	Tuesday	10/1/24	7:00 p.m.	Saturday	10/19/24	9:30 a.m.	9/19/24-9/21/24
8/14/2024	8/29/2024	<b>Thursday</b>	11/7/24	7:00 p.m.	Saturday	11/16/24	9:30 a.m.	10/24/24-10/28/24
9/9/2024	9/24/2024	Tuesday	12/3/24	7:00 p.m.	Saturday	12/14/24	9:30 a.m.	11/14/24-11/23/24
10/14/2024	10/29/2024	Tuesday	1/7/25	7:00 p.m.	Saturday	1/25/25	9:30 a.m.	12/26/24-12/28/24
11/12/2024	11/26/2024	Tuesday	2/4/25	7:00 p.m.	Saturday	2/22/25	9:30 a.m.	1/23/25-1/25/25
12/9/2024	12/23/2024*	Tuesday	3/4/25	7:00 p.m.	Saturday	3/15/25	9:30 a.m.	2/13/25-2/22/25
1/6/2025	1/21/2025	Tuesday	4/1/25	7:00 p.m.	Saturday	4/12/25	9:30 a.m.	3/13/25-3/22/25
2/10/2025	2/25/2025	Tuesday	5/6/25	7:00 p.m.	Saturday	5/17/25	9:30 a.m.	4/17/25-4/26/25
3/11/2025	3/26/2025	<b>Wednesday</b>	6/4/25	7:00 p.m.	Saturday	6/14/25	9:30 a.m.	5/15/25-5/24/25
3/31/2025	4/14/2025	<b>Monday</b>	<b>6/23/25</b>	7:00 p.m.	<b>Tuesday</b>	<b>7/1/25</b>	7:00 p.m.	6/2/25-6/13/25

Last updated: 5.31.24

- As of November 4, 2019, the City of Alexandria, VA has instituted a new land use management information system: [APEX](#). For assistance, please contact the Boards and Commissions Unit at 703.746.4666.
- Once an application is submitted through APEX, within one business day, staff will issue an acknowledgement receipt letter and invoice. Application fees must be paid within two business days from the date of the issued letter. Payment can be submitted online or in-person at the Department of Planning & Zoning.

- The application will be reviewed for completeness before formally accepted by Planning & Zoning staff for Planning Commission and City Council Public Hearings. The applicant will be notified if the application is complete or if more information is required.
- Once the application has met all of the submission requirements, staff will issue a letter of acceptance with confirmation of the scheduled hearing date and noticing instructions. The scheduled hearing date is subject to change if additional information is needed after the application has been deemed complete.
- An application package that is submitted on the deadline for submission of a complete application (second column) will be reviewed for completeness for the anticipated hearing date. In a case where an anticipated hearing date cannot be achieved due to the extent of missing information, staff will work with the applicant to determine the appropriate timing for consideration before the Planning Commission and City Council.
- Appeals of the Planning Commission's decision do not follow the schedule above. Appeals will be reviewed by staff for completeness and validity before they scheduled for a City Council Public Hearing.

\* Adjusted for City Closure on 12/21/2024 (Christmas Eve)