

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 24, 2008
TO: ALL CITY EMPLOYEES
FROM: JAMES K. HARTMANN, CITY MANAGER
SUBJECT: CALENDAR 2009 HOLIDAYS FOR CITY EMPLOYEES

For your information, listed below are the authorized City holidays for calendar year 2009.

New Year's Day	Thursday	January 1, 2009
Martin Luther King, Jr. Day	Monday	January 19, 2009
Inauguration Day	Tuesday	January 20, 2009
President's Day	Monday	February 16, 2009
Memorial Day	Monday	May 25, 2009
Independence Day (Observed)	Friday	July 3, 2009
Labor Day	Monday	September 7, 2009
Columbus Day	Monday	October 12, 2009
Thanksgiving Day	Thursday	November 26, 2009
Day after Thanksgiving (in lieu of Veterans' Day)	Friday	November 27, 2009
Christmas Eve	Thursday	December 24, 2009
Christmas Day	Friday	December 25, 2009

Please place a copy of this memorandum with your City Administrative Regulation 6 -14, Hours of Work and Special Pay. Additional copies may be found on the City Intranet when needed.