

# City of Alexandria

## Annual Commission of the Year Impact Award Nomination Form

**NOTE: Nomination Forms must be submitted to the City Clerk's Office by May 1<sup>st</sup>.**  
**You may only nominate one board per year.**

**Nominee's Information:**

Board Name: \_\_\_\_\_

Staff Liaison's Name: \_\_\_\_\_

Chairperson's Name: \_\_\_\_\_

**Nominator's Information:**

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Achievements and Impacts:** In the space provided, please describe the boards achievements and impacts, and why you believe this board should be selected for the Commission of the Year Impact Award. Highlight community service, departmental impacts, special projects, and any other noteworthy details.

**Statement from the board:** In the space provided, please describe why you feel your board should be selected for the Commission of the Year Impact Award.

Signature of Nominator: \_\_\_\_\_ Date \_\_\_\_\_

----- **TO BE COMPLETED BY THE CITY CLERK'S OFFICE** -----

Meets Attendance Requirements:      Yes      No      Comments: \_\_\_\_\_

Meets Document Requirements:      Yes      No      Comments: \_\_\_\_\_

Annual Report on file:      Yes      No      Comments: \_\_\_\_\_

Date Received: \_\_\_\_\_ By: \_\_\_\_\_