

Alexandria Electoral Board Meeting Minutes

March 9, 2023
9:30 am
132 N. Royal St., Suite 100

Chairman Powers called the March 9, 2023, meeting to order at 9:30 a.m. Present were the three members of the Alexandria Electoral Board (Jack Powers, Bruce A. Brown, and Tom Fulton); the General Registrar (Angie Maniglia Turner); the Elections Manager (Mark Hirschman); and one member of the public (Lisa Koteen Gerchick, representing the League of Women Voters).

Previous Minutes

Mr. Fulton moved to approve the minutes from the February 1 meeting; Mr. Brown seconded the motion and it passed unanimously.

Election Officers

Ms. Maniglia Turner presented the Board with additions and deletions to the list of appointed election officers. Mr. Brown moved to approve the election officer appointment list; Mr. Fulton seconded the motion, and it passed unanimously.

Election Officer Stipends

Mr. Fulton made a motion to increase the stipend of all election officers by \$25 effective immediately, and to continue to raise the stipend by \$25 each fiscal year for the next three years. The Electoral Board's goal is to keep the stipend at the mid-point of surrounding jurisdictions. The motion included flexibility to reassess the election officer stipend with each budgetary proposal. Mr. Brown seconded the motion and it passed unanimously.

Notice of Registration Deadline

Mr. Fulton made a motion to publish the official notice of time and locations for registration (as required in VA §24.2-415) in the Alexandria Gazette and the Alexandria Times, instead of the Washington Post. Mr. Brown seconded the motion and it passed unanimously.

Election Calendar for Possible Primary Election June 20, 2023

Ms. Maniglia Turner proposed the extended hours for early, in-person voting. The extended hours include, Saturday, June 10, 8am-5pm; Sunday, June 11, 11am-3pm; Tuesday, June 13 8am-8pm; Wednesday, June 14, 8am-8pm; Thursday, June 15, 8am-8pm; Saturday, June 17, 8am-5pm. Mr. Fulton made a motion to approve the recommended hours in the event that a primary election is called. Mr. Brown seconded the motion and it passed unanimously. Full hours will be posted on the Office of Election's website in the event a primary election is called.

Election Office Report

Ms. Maniglia Turner updated the Electoral Board on the office's registration numbers, campaign finance reports, potential polling place changes, preparations for the 2023 elections, budget, proposed legislation of the General Assembly and upcoming changes to election officer training.

Electoral Board Travel Policy

Mr. Brown made a motion to modify the Electoral Board's travel policy to clarify language regarding the events that a board member in the first year of their first term would be recommended to attend. Mr. Fulton seconded the motion and it passed unanimously.

Closed Session

At 2:27 p.m. Mr. Brown made a motion to go into closed session for the purpose of discussing security matters pursuant to the Virginia Freedom of Information Act (§ 2.2-3711). Mr. Fulton seconded the motion and it passed unanimously.


At 3:08 p.m. Mr. Fulton made a motion to reconvene in open session. Mr. Brown seconded the motion and it passed unanimously. Each member affirmed that to the best of their knowledge, only business matters related to security matters were discussed in closed session and no votes were taken.

Future Board Meetings

The board scheduled the following meetings:

Wednesday, April 12 – 9:30 am Board Meeting
Thursday, May 11 – 9:30 am Board Meeting

At 3:10 p.m., Mr. Fulton moved to adjourn the Board meeting, Mr. Brown seconded the motion and it passed unanimously.



Bruce Brown
Secretary



Jack Powers
Chair



Tom Fulton
Vice-Chair